



Job Description

Global Young Leaders

Residential Teachers

Young Entrepreneurs, STEM, Presentation Skills



1. About Us

Discovery Summer is an independent, family-owned company with over **20 years' experience** providing short summer courses in the UK for **international children and teenagers**.

In our 2023 British Council inspection, we were awarded 12 strengths.

We give our students lots of opportunities to learn new skills, try new activities and build confidence in English whilst getting to know Britain and our culture.

Many of our **staff come back year after year - 70% in 2025** - excited by the opportunities for personal and professional development while working on multi-talented, fun and friendly teams.

2. Job Overview

Reporting to: Director of Studies

Students on the **Global Young Leaders** programme study four subjects (English, Young Entrepreneur, STEM and Presentation Skills) to broaden their skill set and develop their leadership potential.

You will be responsible for **planning and delivering high-quality lessons** for **either** Young Entrepreneur, STEM or Presentation Skills. Under your guidance, international students **aged 13-16 with an intermediate level of English or above** will explore weekly projects. Lessons include **engaging activities** ensuring students are **stretched and challenged**. You will also successfully complete **administrative duties** this role entails and assist with pastoral duties.

We aim for the **highest professional standards** in every aspect. Successful candidates genuinely enjoy working with young people to ensure they have an unforgettable learning experience.

What we're looking for

Legal:

- Hold a valid UK work permit by the start of your employment
- Aged 18 and over

Qualifications

- A first degree in any discipline
- Appropriate PGCE/B.Ed.
- TEFLI Qualification, e.g. CELTA, Trinity TESOL, or EFL Level 5 equivalent (desirable)

You need to be able to:

- Develop a 2-week syllabus (with support from the Academic Consultant)
- Provide a clear and accurate model of the English language
- Plan and deliver engaging, student-centred, interactive lessons
- Apply classroom management techniques to ensure happy, focused classrooms
- Respond and adapt to feedback, be flexible

To succeed in this role, you should already have:

- Previous experience teaching groups of teenagers
- Previous experience working in a residential setting
- Experience working with multi-lingual / international students

We love working with people who are:

- Expert communicators and team players
- Genuinely enjoy working with young people
- Comfortable working in a fast-paced, intensive environment
- Comfortable using online and digital systems, e.g. Google Suite, Microsoft
- Excited about teaching and learning
- Good time managers with great organisational skills
- Highly professional, keen to learn new skills
- Ready to participate in activities and assist with pastoral duties
- Creative, energetic, and fun

3. All Discovery Summer staff must:

- Commit to safeguarding and promoting the safety and welfare of all course participants (students, staff, English student hosts, group leaders and Discovery Summer visitors) at all times
- Follow the staff code of conduct and guidelines in the Staff Handbook regarding the standards expected in your job
- Act in a thoroughly professional manner to uphold the good reputation of Discovery Summer
- Follow our alcohol, smoking and substance abuse policy. As you are working with children, consuming alcohol and substance abuse are not permitted at any time on campus or during working hours. Smokers may only smoke/vape in designated areas when off duty. Staff must be fit to supervise students at all times. Failure to abide by these rules will be treated as a serious disciplinary matter and could lead to immediate dismissal.

4. Work at a leading independent school



Winchester College, Hampshire, SO23 9NA

Course: Global Young Leaders, 13-16 years

Staff induction: Wed 1 July - Thurs 2 July

Dates: Fri 3 July - Fri 31 July

Staff depart: Sat 1 Aug

Contract length: 2,3 or 4 weeks

5. Salary and working conditions



- You'll work 6 days a week with one 24-hour period off per week
- You'll be asked to sign a waiver regarding the 48-hour working week



- Our programmes are fast paced – expect the days to be long and the work to be intense



- Whether you are on or off duty, you will always be expected to put the welfare of the students and staff first



- You will have 20 contact hours per week + planning, admin, meetings and pastoral/supervisory duties



- You will be accommodated in the student residence, normally in a single room with shared bathroom



- Dress code: smart casual for classroom teaching e.g. shirt/blouse, smart trousers/chinos, smart shoes/trainers. No T-shirts, jeans, shorts, flip-flops etc



- From **£820 per week (£732 + statutory holiday pay of 12.07% of gross salary)**
- One off pre-course payment of **£100** for planning (in conjunction with the Academic Consultant) an outline 2-week syllabus
- **Free full board accommodation** provided worth £77.70 per week
- Fully paid enhanced **DBS check**
- **2 day induction** paid pro rata
- Work as part of a strong team – gain experience working with international students
- Opportunities for professional development, e.g. peer observation, ELT techniques
- Regular INSET sessions, e.g. practical classroom activities, classroom management, etc.

6. Global Young Leaders programme

Each week, students study four subjects to broaden their skill set and develop their leadership potential. You will teach **your** subject to four different classes each day.



Young Entrepreneur - Learners build essential business and entrepreneurial skills: exploring product life cycles to identify target markets, creating compelling brand identities, and developing effective marketing strategies.



Presentation Skills - Learners develop essential presentation skills crucial for academic and future success. You'll build their confidence through challenging activities that enhance public speaking and critical thinking abilities.



STEM - Learners collaborate on practical tasks which integrate science, technology, engineering, and mathematics. Design and conduct experiments, apply scientific concepts, and develop innovative solutions.



English - You'll ensure learners enhance core skills and technical accuracy while boosting fluency through engaging, collaborative activities

Academic programme



Maximum class size - 16 international students* + English Student Host

*In exceptional cases, to place students at the correct level, maximum class size may be marginally exceeded



Students are **tested on arrival** and allocated to classes depending on level, age, nationality



Continuous enrolment - students arrive each week. Your class/level may change on a weekly basis



Access Discovery Summer's historic **Schemes of Work** and build an engaging syllabus that stretches and challenges learners while they learn through doing



Every Friday morning, you will plan and deliver enrichment '**Winchester City Challenge**' projects, e.g. interview local business owners, create your own audio tour guide, British nature ID challenge, etc.



Prepare students for **excursions**, passing on interesting information about the destination and ensuring that they complete interactive 'thinking' tasks

7. Your role and responsibilities

a. Pre-course preparation

- Read the staff handbook and contact Head Office with any questions
- Reply to emails from your Course Director (CD) and Director of Studies (DoS)
- Access historic GYL lesson content and collaborate with the Academic Consultant to create a two-week syllabus
- Participate in the online “get to know you” meeting (June 2026)
- Arrive at the centre, for induction, with plenty of ideas and energy!

b. Teaching duties

- Prepare classes in your subject to an acceptably high standard
- Ensure that **clear content and language learning outcomes** are presented to learners at the start of every lesson
- Provide clear instructions to the [English Student Host](#) about how they can help in class
- Ensure lessons are **engaging, relevant**, and integrate ways to check understanding of new language/key terms
- Ensure that when classes are multi-level, those at higher levels are stretched and challenged
- Prepare students for **all school presentations** at the end of each week
- Respond to feedback; the DoS regularly drops into class and offers ideas for development
- Maximise every opportunity for students to learn English both inside and outside the classroom
- Ensure students of **different nationalities** mix as much as possible

c. Admin duties

- Produce **lesson plans** and upload them to the DS Google Drive, attend **teacher meetings**
- Keep **registers** of attendance and complete a risk assessment (with DoS) if taking students off-site
- Make sure that work in student folders is marked and representative of DS standards
- Ensure **classroom displays** are professional, fun and up-to-date
- Assist the Director of Studies with placement testing if required
- Complete a **weekly academic report** for each student and other relevant paperwork as directed

d. Pastoral and safeguarding duties

- Sleep in a room on the same corridor/in the same building as the students
- Do **wake up and bedtime duty** approx. 2-4 times per week
- Carry out **airport duty** (e.g. meeting students at the airport, accompanying them to the course centre by coach/taxi, checking students in on departure) as required
- Supervise students on ‘house nights’ after excursions
- Ensure the **safeguarding and welfare** of students at all times
- Follow the safeguarding guidelines, log and report details of any behaviour, welfare or safeguarding issues as directed

e. Other duties

- Attend and participate in meetings with your team and the wider staff body
- Carry out any other reasonable duties, e.g. help pack up the course centre

8. Next steps

- Read the [Information for Applicants](#) to find out about the safer recruitment process and pre-employment checks
- Apply with the [2026 online application form](#)
- Contact **Prem Sourek** with any questions prem@discoverysummer.com