

Booking Form 2012

Please complete this form IN CAPITALS and send by post/fax, with a deposit of £300

or book online at: www.discoverysummer.co.uk



STUDENT DETAILS

Family name	Date of birth	<table border="1"><tr><td>day</td><td>month</td><td>year</td></tr><tr><td> </td><td> </td><td> </td></tr></table>	day	month	year				Age
day	month	year							
First name <small>(and English name if different)</small>	Male/Female								
Nationality	Religion								
First language	Home Telephone								
Second language (if high level)	Fax								
Home address	Student's email								
	Student's mobile								
	Passport Number								
	Passport Start Date	Expiry Date							

We send all confirmation documents by email. Please tick if you would also like them sent by post

Has the student studied with Discovery Summer before? Yes No If so, when/where? _____

How did you hear about us? Family/friend Internet British Council English in Britain Agent Name.....

What is your level of English?: Complete beginner Advanced Other level

Has the student successfully sat any formal examinations (eg Trinity, Cambridge)? Yes No
If so, give details of most recent exam/level _____

Can the student swim 50m unaided? Yes No

If answering "yes" to any of the following questions, please give full details (on a separate sheet if necessary).

Does the student have a special accommodation request? Yes No If Yes, please specify (we cannot guarantee, but will try to help you) _____

Does the student suffer from any allergy/disability/illness or is he/she on any medication? (e.g. Penicillin, asthma, epilepsy) Yes No

Does the student have special dietary requirements? Yes No

Is there anything else we should know about the student? Yes No

PARENT / GUARDIAN DETAILS

Full Name	Telephone
Emergency address <small>(during course)</small>	Fax
	Mobile
Postcode	Email

COURSE DETAILS

COURSE DETAILS			FEES
Centre	Course number	No. of weeks	
Arrival date	Departure date	Course Fee	£

OPTIONAL EXTRA CHARGES

Special Sports Options			Fee	
• Tennis - Radley, Uppingham, Woldingham, Marymount	£85/week	Fee	£	
• Watersports - Uppingham	£140/week	Fee	£	
• Horse-riding* - Radley	£160/week, Uppingham £120/week, Woldingham £100/week, Marymount £140/week	Fee	£	
*Horse-riding only: Height.....m, Weight.....kg, Level.....				
Trinity Exam in Spoken English	- £75 (See brochure for exact weeks exams are held)	Fee	£	

SHREWSBURY SPORTS/DANCE ACADEMY+ ENGLISH

You must choose one Option each week:		11-18 July	Option:	Level:	£								
<table border="1"> <tr> <td>Cost per week:</td> <td>• Football (£85)</td> </tr> <tr> <td>• Dance (£85)</td> <td>• Golf (£160)</td> </tr> <tr> <td>• Tennis (£85)</td> <td>• Horse-riding* (£200)</td> </tr> <tr> <td>• Adventure Sports (£160)</td> <td></td> </tr> </table>		Cost per week:	• Football (£85)	• Dance (£85)	• Golf (£160)	• Tennis (£85)	• Horse-riding* (£200)	• Adventure Sports (£160)		18-25 July	Option:	Level:	£
		Cost per week:	• Football (£85)										
		• Dance (£85)	• Golf (£160)										
		• Tennis (£85)	• Horse-riding* (£200)										
• Adventure Sports (£160)													
25 July -1 Aug	Option:	Level:	£										
1 - 8 Aug	Option:	Level:	£										
*Horse-riding only: Height.....m, Weight.....kg, Level.....		Levels: 1 - Beginner 2 - Elementary 3 - Intermediate 4 - Advanced	Total		£								

WINCHESTER

Major/Minor choices (see page 17 of brochure)

Please choose a different Major and Minor each week. We cannot guarantee your preferences, but will do our best.

Dates	Major		Minor	
	1st Choice	2nd Choice	1st Choice	2nd Choice
16 - 23 July				
23 - 30 July				
30 July - 6 Aug				

PAYMENT DETAILS

I enclose: Residential Course deposit **£300** Payment in full
 Payment by: Sterling Cheque Debit/Credit Card Bank Transfer

Bank Details

Discovery Summer Ltd Clydesdale Bank PLC 35 Regent Street London SW1Y 4ND	Bank Sort Code: 82 04 03 Account number: 20316463 IBAN: GB18 CLYD 8204 0320 316463 BIC: CLYDGB21647 SWIFT: CLYDGB2S
---	---

If paying by Bank Transfer:

- All transfers must be made in Sterling GBP.
- Please inform your bank that you will pay all bank transfer charges (Discovery Summer is not responsible for your bank charges).
- Please fax/email a copy of the bank transfer to: +44 20 7937 3344 with your Booking Form.
- You must ensure that the student's name/student no. appears clearly on the bank transfer.

Debit/Credit Card Details (We accept most cards **except** Diner's Club and American Express)

Name on card: _____
 Card Number:
 Expiry Date:
 Card Security Code (last 3 digits on back of card):
 Postcode of Card Holder: _____

If paying by debit/credit card the balance of fees will **AUTOMATICALLY be deducted 6 weeks before the course begins.**
 If you would like to pay with another card or by another method, please contact us in advance.

Agreement – I have read the published material on the course and agree to the Terms and Conditions and Rules (page 4).
 Signature of parent/guardian..... Date...../...../20.....

What to do next:

- 1 Send booking form by fax/post/email with deposit to:
Discovery Summer, 33 Kensington High Street, London, W8 5EA.
Tel: +44 20 7937 1199, Fax: +44 20 7937 3344, email: info@discoverysummer.co.uk
- 2 Once we have received your deposit we will email you a confirmation letter, invoice, Certificate of Enrolment (if required for visa purposes), Summary of Insurance Cover, Joining Instructions and Flight Form.
- 3 You arrange flights and send us the completed Flight Form as soon as possible.
- 4 We send confirmation that the student will be met at the airport and an additional invoice (see below for prices) if the student is NOT arriving/departing within the published times/dates.
- 5 Full balance of fees is due at least 6 weeks before the course begins.

Private Transfers

(See page 4 "Included in the fees" for details of our **free** transfer service from specified airports)

Price for a single journey. Only for students arriving/departing **outside** our free transfer period of 09:00h - 15:00h on our published arrival/departure dates.

Individual transfer from/to	Radley	Shrewsbury	Uppingham	Woldingham	Marymount	Winchester
Heathrow	£140	£240	£195	£130	£90	£130
Gatwick	£180	£250	£220	£85	£100	£150
Luton	£145	On request	£165	£140	On request	£200
Stansted	£190	On request	£165	£150	On request	£195
Birmingham	£180	£110	£160	On request	On request	On request
Manchester	On request	£110	On request	On request	On request	On request
St. Pancras	On request	On request	On request	On request	On request	On request

Dates and Fees 2012

See page 4 for what is included in the fees



Centre	Ages	Hours' tuition/wk	Course No	Arrival date	Departure date	Room size	Weeks	Fees
English + Multi-Activity								
Radley	11 – 14 (J) and 14 – 17 (T)	22.5	1 J/1 T	Wednesday 11 July	Wednesday 25 July	1*	2	£2020
			2 J/2 T	Wednesday 11 July	Wednesday 1 Aug	1*	3	£3030
			3 J/3 T	Wednesday 11 July	Wednesday 8 Aug	1*	4	£4040
			4 J/4 T	Wednesday 18 July	Wednesday 1 Aug	1*	2	£2020
			5 J/5 T	Wednesday 18 July	Wednesday 8 Aug	1*	3	£3030
			6 T**	Wednesday 18 July	Wednesday 15 Aug	1*	4	£4040
			7 J/7 T	Wednesday 25 July	Wednesday 8 Aug	1*	2	£2020
			8 T**	Wednesday 25 July	Wednesday 15 Aug	1*	3	£3030
			9 T**	Wednesday 1 Aug	Wednesday 15 Aug	1*	2	£2020
*Some shared 'cubicles' (partitioned dormitories) are available. **Junior course finishes 8 Aug.								
Shrewsbury	12 – 16	19	10	Wednesday 11 July	Wednesday 25 July	1 - 5	2	£1900
			11	Wednesday 11 July	Wednesday 1 Aug	1 - 5	3	£2850
			12	Wednesday 11 July	Wednesday 8 Aug	1 - 5	4	£3800
			13	Wednesday 18 July	Wednesday 1 Aug	1 - 5	2	£1900
			14	Wednesday 18 July	Wednesday 8 Aug	1 - 5	3	£2850
			15	Wednesday 25 July	Wednesday 8 Aug	1 - 5	2	£1900
Uppingham	12 – 16	22.5	16	Friday 6 July	Friday 20 July	1 - 6	2	£1900
			17	Friday 6 July	Friday 27 July	1 - 6	3	£2850
			18	Friday 6 July	Friday 3 Aug	1 - 6	4	£3800
			19	Friday 13 July	Friday 27 July	1 - 6	2	£1900
			20	Friday 13 July	Friday 3 Aug	1 - 6	3	£2850
			21	Friday 20 July	Friday 3 Aug	1 - 6	2	£1900
Woldingham	9 – 14	22.5	22	Wednesday 11 July	Wednesday 25 July	1 - 4	2	£1900
			23	Wednesday 11 July	Wednesday 1 Aug	1 - 4	3	£2850
			24	Wednesday 11 July	Wednesday 8 Aug	1 - 4	4	£3800
			25	Wednesday 18 July	Wednesday 1 Aug	1 - 4	2	£1900
			26	Wednesday 18 July	Wednesday 8 Aug	1 - 4	3	£2850
			27	Wednesday 25 July	Wednesday 8 Aug	1 - 4	2	£1900
Marymount	8 – 13	20	28	Saturday 7 July	Saturday 21 July	1 - 4	2	£1900
			29	Saturday 7 July	Saturday 28 July	1 - 4	3	£2850
			30	Saturday 7 July	Saturday 4 Aug	1 - 4	4	£3800
			31	Saturday 14 July	Saturday 28 July	1 - 4	2	£1900
			32	Saturday 14 July	Saturday 4 Aug	1 - 4	3	£2850
			33	Saturday 14 July	Saturday 11 Aug	1 - 4	4	£3800
			34	Saturday 21 July	Saturday 4 Aug	1 - 4	2	£1900
			35	Saturday 21 July	Saturday 11 Aug	1 - 4	3	£2850
			36	Saturday 28 July	Saturday 11 Aug	1 - 4	2	£1900
			37	Saturday 4 Aug	Saturday 11 Aug	1 - 4	1	£950
Pre-Boarding Programme (Upper intermediate levels and above)								
Uppingham Academic English	12 – 16	25	38	Friday 6 July	Friday 20 July	1 - 6	2	£2020
			39	Friday 6 July	Friday 27 July	1 - 6	3	£3030
			40	Friday 6 July	Friday 3 Aug	1 - 6	4	£4040
			41	Friday 13 July	Friday 27 July	1 - 6	2	£2020
			42	Friday 13 July	Friday 3 Aug	1 - 6	3	£3030
			43	Friday 20 July	Friday 3 Aug	1 - 6	2	£2020
Pre-College Programme (Advanced levels only)								
Winchester	15 – 17	22.5	44	Monday 16 July	Monday 30 July	1 - 8	2	£2020
			45	Monday 16 July	Monday 6 Aug	1 - 8	3	£3030
			46	Monday 23 July	Monday 6 Aug	1 - 8	2	£2020
			47	Monday 30 July	Monday 6 Aug	1 - 8	1	£1010
Sports/Dance Academy + ENGLISH								
Shrewsbury	12 – 16	15	48	Wednesday 11 July	Wednesday 25 July	1 - 5	2	£1900 + sport [†]
			49	Wednesday 11 July	Wednesday 1 Aug	1 - 5	3	£2850 + sport [†]
			50	Wednesday 11 July	Wednesday 8 Aug	1 - 5	4	£3800 + sport [†]
			51	Wednesday 18 July	Wednesday 1 Aug	1 - 5	2	£1900 + sport [†]
			52	Wednesday 18 July	Wednesday 8 Aug	1 - 5	3	£2850 + sport [†]
			53	Wednesday 25 July	Wednesday 8 Aug	1 - 5	2	£1900 + sport [†]

[†] Sports/Dance tuition 15hrs/per week: Dance (£85), Football (£85), Tennis (£85), Golf (£160), Horseriding (£200), Adventure Sports (£160)

One week stays offered subject to availability. **Family discounts:** if two or more members of one family book together we offer a 5% discount on each booking.

Residential Courses

1 Included in the fees

- All tuition
- Course materials, end of course report, certificate and course photo
- Participation of **English Student Hosts** who join in classes and activities
- Full board residential accommodation
- One full-day and one half-day excursion per week
- Varied daily programme to cater for all interests and abilities
- Close supervision by our resident staff
- Personal laundry for machine washable clothes
- Medical and Travel Insurance (see right for details)
- Airport transfers on published arrival/departure days for flights arriving/departing between **09.00h -15.00h** from/to:
 - Heathrow** (all centres)
 - Gatwick** (Marymount, Woldingham and Winchester only)
 - Birmingham** (Uppingham, Radley and Shrewsbury only)
 - Manchester** (Shrewsbury only).

NOT included in the fees

- Special Sports Options
- Trinity Exam fee
- Transfers for those arriving outside our **free** scheduled times on arrival/departure dates at the airports specified above.

2 Rules of Conduct

These are important rules you must understand before joining our course. They will be explained to you in greater detail when you arrive.

DO

- Speak English
- Be on time (always)
- Be kind and friendly to other students
- Attend and join in all lessons and activities
- Look after your belongings and the school
- Keep your room tidy
- Stay in your bedroom after bedtime and remain quiet
- Give all your money to the Course Director/Administrator to look after
- Have your Discovery ID card with you at all times.

DON'T

- Leave the campus unless with staff
- Smoke, drink alcohol or take drugs
- Bring or buy knives, weapons or toy guns
- Swear, fight or bully
- Drop litter, or chew gum
- Use your mobile phone, MP3 player or handheld games console in lessons, activities, meeting and after lights out
- Use school or personal IT/electronic equipment to access illegal/inappropriate sites or images
- Damage school property
- Steal or shoplift
- Swim without a lifeguard being present
- Use fire escapes unless for emergency exit
- Go into boys' accommodation if you are a girl or go into girls' accommodation if you are a boy.

Discipline

Students attending our courses must abide by the rules of each centre. Discovery Summer reserves the right to suspend any student for misconduct, without refund of fees, and all extra travel costs will be borne by the student's family

3 General Information

Pocket money

We recommend £60 per week to cover incidental expenses (postcards, stamps, drinks, souvenirs) + £50 damage deposit. Please bring Sterling cash in £5 or £10 notes. If extra pocket money has to be transferred during the course a £25 handling fee will be charged.

Valuables

We strongly recommend you do not bring unnecessary valuables with you.

Laundry

At all centres, bed linen is supplied and laundered once a week. Bath/swimming towels are not provided.

Personal laundry will be done for you once/twice a week. Please make sure your clothes are machine washable and named.

Contact with your family

Students are asked to telephone home on arrival and our staff will assist students in making these calls.

Email access is available at all centres. Emergency contact details will be sent with confirmation of booking.

What to bring

A full list will be sent to you with confirmation of booking.

4 Terms and Conditions

1 Deposits and Payments

- Your application form must be accompanied by a non-returnable deposit (£300). No booking will be confirmed without this deposit.
- Payment of the balance of fees must be made in sterling at least **6 weeks BEFORE the arrival date**. If payment is made by debit/credit card the balance will **AUTOMATICALLY** be deducted from the same card 6 weeks before the start of the course. If the booking is made less than 6 weeks before arrival date, **full fees** must accompany the booking form.

2 Cancellation

If you have to cancel your booking, you must inform us as soon as possible. Cancellation fees will be charged as follows:

- More than 30 days before arrival, loss of deposit
- Less than 30 days before arrival, loss of full fees. (see insurance cover).

3 Medical and Travel Insurance

The following cover is included in your fees unless your agency has advised us they have arranged insurance cover for you.

Cover applies from the time the student leaves home before the course to the time he/she returns home immediately after the end of the course.

Cover

Medical expenses	Unlimited
Travel & accommodation expenses	£5,000
Personal liability	£2,000,000
Personal injury	£25,000
Cancellation*/curtailment (documented proof required)	£7,500
Personal possessions	£2,000
Travel delay (more than 12 hours)	£20
Money, credit cards and tickets (£100 limit for cash)	£250
Passport and identity papers	£250

* Cover applies from date of booking confirmation

The first £25 of each claim is not insured. A claim form must be completed and a medical certificate may be required.

Policy is subject to the laws and practices of the UK.

4 Medical

In case of illness or injury Discovery Summer will follow the advice of the attending medical consultant unless advised otherwise by the parent/guardian.

Each centre is registered with a local medical practice. Any student may be charged for a consultation with a doctor however in most cases initial consultation is free.

Students from countries outside the EU are not entitled to free treatment but are insured under the Discovery Summer policy providing they do not need treatment for a pre-existing condition. The first £25 of each claim is not covered.

Discovery Summer nurses/appointed First Aiders will administer common, non-prescribed medicine such as paracetamol and throat lozenges as necessary, unless we are advised by parents/guardians not to do so.

In case of medical emergency, all students are taken to the nearest Accident and Emergency Hospital where initial treatment is free.

5 Miscellaneous

- On arrival you will be asked to hand in your airline ticket, passport and all cash. A £50 damage deposit will be kept by the course administrator and returned in full at the end of the course providing no damage caused/keys lost
- Pocket money can be taken out at stated times (usually before excursions)
- Any valuables must be locked away in your locker or suitcase or handed to the Course Office. We do not accept liability against theft or loss of money/valuables in our safekeeping or in any other locations (see Medical and Travel Insurance cover)
- Any students breaking British Law, or persisting in serious anti-social behaviour, will be disciplined. In serious cases, students may be sent home early at their own expense, with no refund of fees.
- In the event of suspected theft, we reserve the right to search your room and belongings.
- Any student found in possession of unsuitable items will have to hand them in to the Course Office until departure.
- Discovery Summer accepts students on the assumption that they are in good health. We do not accept responsibility for: loss or damage to any property belonging to students; injury or loss of life to any participant; loss or expenses due to delays or changes in air, rail, sea or other services, weather, quarantine, sickness, strikes or any other cause.
- It is the student's responsibility to have a valid passport and arrange all permits and visas.
- Students are responsible for any damage they may cause and will have to pay the full cost of replacement or repair.
- Discovery Summer reserves the right to change or cancel course programmes without prior notice in the event of low numbers or unforeseen circumstances beyond our control.
- We reserve the right to move a student to a different Discovery Summer course or centre should we consider it to be in the best interests of the student.
- All sports/activities/excursions are undertaken at students' own risk. If you do not wish your child to participate in any particular activity or excursion, please advise at time of booking.
- Promotional material - we take photographs and videos during our courses which we may use for promotional purposes. Please advise us at time of booking if you do not wish your son/daughter to appear in any promotional material.
- If you have booked via an Agent, their Terms of Contract may apply to you, but we reserve the right to apply our own Terms.
- We reserve the right to take any fair and reasonable action we think appropriate should a situation arise not covered by these Terms.