

Information on our non-residential London day courses is in a separate document.

Discovery Summer is accredited by **The British Council**, a member of **English UK** and **Quality English**

Course Details:

Our residential courses are run at six top UK boarding schools; you'll find full details of our range of innovative courses at www.discoverysummer.co.uk.

Course Centre	Staff Induction Dates	Course Dates	Contract Length + pre course planning and induction	Age Range
Radley College , near Oxford	Monday 5 + Tuesday 6 July	Wednesday 7 July – Wednesday 11 Aug	2 to 5 weeks*	13-16 years
Shrewsbury School , Shropshire	Monday 5 + Tuesday 6 July	Wednesday 7 July – Wednesday 4 Aug	2 to 4 weeks*	12-16 years
Uppingham School , Rutland	Wednesday 7 + Thursday 8 July	Friday 9 July – Friday 6 Aug	2 to 4 weeks*	12-16 years
Woldingham School , Surrey	Monday 5 + Tuesday 6 July	Wednesday 7 July – Wednesday 11 Aug	2 to 5 weeks*	9-14 years
Marymount School , Kingston	Wednesday 31 June + Thursday 1 July	Friday 2 July – Friday 30 July	2 to 4 weeks*	8-12 years
Winchester College , Hampshire	Saturday 10 + Sunday 11 July	Monday 12 July – Monday 9 Aug	2 to 4 weeks*	14-17 years

*Contract extensions may be offered depending on performance and student numbers.

What does Discovery Summer offer?

- The chance to work on a truly multi-national course. Last year we welcomed students from over 50 countries and nearly 10% of our students were British – our Resident English Student Hosts. This offers our students opportunities to speak English throughout the day with native English speakers.
- Excellent salaries, terms and conditions depending on qualifications and experience.
- Two days' pre-course induction at the course centre on full pay.
- Full board accommodation; you'll sleep near the students, normally in a single study bedroom.
- One full day off each week (excluding the induction) plus up to one third of a day off on working days.
- Use of centre sports facilities in free time as appropriate.
- Statutory holiday pay - paid at the end of your contract
- A discretionary end of contract bonus.

The experience of working with Discovery Summer is intensive, but highly rewarding. Many of our staff return each summer – and introduce their friends.

Positions available:

For all posts, previous residential experience, especially with children/teenagers, is a distinct advantage.

Job title	Experience/qualifications/responsibilities	Weekly salary (gross)
Course Director/ Centre Manager	Proven management experience and excellent inter-personnel skills essential. You'll also have excellent administrative/IT skills, boundless energy and enthusiasm, as well as total commitment to making every aspect of the course successful.	Up to £800 per week
Director of Studies	First degree, plus Trinity LTCL Diploma TESOL or Cambridge DELTA. Experience of teaching children required together with proven ability of managing, supporting and encouraging a team of teachers. You'll ensure maximum opportunities for speaking and learning English are offered at all times.	£500 + discretionary bonus
Social Director	Managerial and organisational ability essential, plus experience of supervising children. As leader of a team of Activity Leaders you'll need imagination, energy, enthusiasm and a total commitment to providing a safe and secure environment in which to carry out an exciting programme of on and off-site activities. At some centres a Joint/Assistant Social Director is also employed (salary from £425).	£500 + discretionary bonus
Administrator	Excellent organisational/numerical skills, knowledge of Word/Excel and general administrative ability required. Pastoral/welfare experience + first aid qualification desirable. Ability to deal with a whole range of situations and work under pressure essential.	£350 + discretionary bonus
House Parent/Teacher (EFL)	See below for qualification details. You will teach a half teaching load (approx 11 hours per week) + additional pastoral duties.	Teacher's salary + £50 per week
Teacher (EFL)	First degree, plus CELTA, Trinity TESOL, BEd or PGCE plus experience of teaching children/teenagers required. Salary range reflects qualifications/experience. Responsibilities include teaching, pastoral duties, supervising social activities.	£340-£400+ discretionary bonus
Teachers of Maths, Humanities, Science (Uppingham Academic English – Pre-boarding course)	First degree, PGCE/BEd/International School experience plus CELTA or Trinity TESOL desirable. Experience and enthusiasm for teaching teenagers required. Salary range reflects qualifications/experience. Responsibilities include teaching + some pastoral duties.	£400+ discretionary bonus
Teacher (Winchester)	First degree, PGCE/BEd/International School experience plus CELTA or Trinity TESOL desirable. Experience and enthusiasm for teaching teenagers required. You'll be teaching one 'Major' and one 'Minor' subject each week (see website for subject list) + some social/pastoral duties.	£400+ discretionary bonus
Activity Leader	Experience of supervising children and organising events/coaching sports desirable. You'll be planning and leading a wide range of sports/activities so you'll need to be well organised, confident and responsible – and full of energy/fun! You'll also assist teachers in English Workshops and have pastoral duties.	From £285 + discretionary bonus

Application details:

- Email your CV and covering letter to mary@discoverysummer.co.uk. Please state exact dates you are available, the post applied for and why you think you are a suitable applicant.
- If your application meets our requirements, you'll be asked to complete an application form and recruitment test.
- If successful, you'll be invited for an interview. This may be face-to-face or by telephone, depending on where you live and the post applied for. In some cases you may also have a further interview with your prospective line manager (Course Director, Director of Studies or Social Director) or another member of Head Office staff.
- We will take up at least two references from previous employers or course tutors. With your permission these may be taken up before your interview.
- If your interview is successful you'll be asked to provide either a recent enhanced CRB check or a Report of Good Conduct/Police Report from the country you're living in. If you don't have one we can help you with the application process.
- Once all the documentation, including satisfactory references, is received we will send you a contract together with additional documentation and forms.
- You'll return one signed copy of the contract to us together with other required documentation and forms.
- If we have not seen your photo ID or original certificates, you must present these to us on arrival at the course centre. Copies will be kept on file.

Contact details:

Mary Shipley, mary@discoverysummer.co.uk

Tel: 020 7937 1199, Fax: 020 7937 3344

Discovery Summer, 33 Kensington High Street, London, W8 5EA, UK